Design & Construction Status Flow

INITIATION
WHO: PROGRAM MANAGER
WHAT: Launches project in AiM.

ASSIGN PM
WHO: AD DESIGN
WHAT: Assigns Design PM, if known, sets construction method & AD Construction

SCOPING
WHO: UPL
WHAT: Scopes project & attaches scope as related document

NOTE: If QUICK HIT, decision is made no later than here

SCOPE REVIEW → **OUA SCOPE REVIEW** → **AD CONSTR METHOD** → **CONSTR SCOPE REVIEW** → **AD EST METHOD** → **EST SCOPE REVIEW**

WHO: AD DESIGN
WHAT: Reviews Scope and routes to others as required.

After scope review is complete, project status is updated based on type of Estimate. Project status will either be:

ESTIMATE PROJECT
Estimate is completed by In house estimating group

QUICK HIT ESTIMATE
Estimate is completed by Expeditor (IHC)

EXTERNAL ESTIMATE
Estimate is completed by an external firm

No matter what estimate method is used, after estimate is completed and attached to the project, the project status changes to ORIG BUDGET APPR.

ORIG BUDGET APPR

Project remains in a status of ORIG BUDGET APPR until client either approves or declines

Client Approval? —NO→ **CANCELED**

To cancel a project, send email request to Program Manager

YES

At Budget Approval, UPL will manually change status to either DESIGN, STUDY, or TRANSFER CONST (for Quick Hit projects only)

DESIGN
Projects remains in a status of DESIGN until final documents are prepared and ready for review. This includes 100% estimate

TRANSFER CONST (Quick Hit)

STUDY
When STUDY is completed, UPL will change status to FINANCIAL CLOSEOUT.

FINANCIAL CLOSEOUT → **CLOSED**

DESIGN APPROVAL
Required attachments for Design Approval:
- Bid Readiness Doc
- Communication Plan
- Signed Drawings

IHC or CPM? —IHC→ **TRANSFER CONST**

IHC NOTE: If project requires bidding/construction contracts, AD Const will update status accordingly *prior* to changing status to Construction.

CONSTRUCTION → **WARRANTY/ CLOSEOUT** → **FINANCIAL CLOSEOUT**

CPM

BIDDING → **CONST CONTR** → **TRANSFER CONST**

CLOSED